

CONFIDENTIAL

16 July 1965

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MEMORANDUM FOR: Chief, Records Administration Staff

SUBJECT: Annual Report of Records Holdings

1. The following statistics are submitted for the Office of the Assistant Director for Operations in accordance with your request of 18 June 1965:

- a. Cubic feet of records on hand 1 July 1964 - 32
- b. Cubic feet of records on hand 30 June 1965 - 16
- c. Cubic feet destroyed during FY 1965 - 20.

✓ 2. Under equipment, we have 4 4-drawer legal size safes and 1 5-drawer legal size safe.

3. As of 1 July 1965 the Office of Operations was disbanded. Consequently, all records in the Office of the Assistant Director for Operations are in the process of being incorporated into the files of the two new Services. the [redacted] DD/I and the [redacted] formerly Contact Division, [redacted] 00; retired to Records center or destroyed.

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Special Assistant to the DD/I

25 YEAR RE-REVIEW

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